



Request for Student Conduct Appeal Form

- 1) Please complete this form and return it with any additional information or documentation to the Vice-President, Academic.
- 2) Please note that according to Section 4.1 of the Student Code of Conduct, the appeal request must be submitted within ten days of notification of the decision being appealed.
- 3) If you need assistance with your Student Conduct Appeal, please contact the Student Services office at your campus (Newnham Room D2000, Markham Room M180, Seneca@York Room S1161, King Room GH2100) or on-line at studentservices@senecacollege.ca

LAST NAME		FIRST NAME	
ADDRESS			
CITY/TOWN		PROVINCE	POSTAL CODE
TELEPHONE (HOME)	(CELL)	(BUSINESS)	
STUDENT NUMBER		PROGRAM	
SENECA EMAIL ADDRESS			

DETAILS OF THE REQUEST FOR STUDENT CONDUCT APPEAL

Decision being appealed	
Date of Student Conduct Office decision	

Upon what Grounds are you appealing (check all that apply)

- A substantial procedural error has been committed by the Student Conduct Office which has denied you a fair outcome.
- New evidence is available that, through no fault of yours, was not available at the time the investigation.
- The sanctions imposed by the Student Conduct Office are patently unreasonable or substantially disproportionate to the circumstances or offence.

Please justify your choice for the above selection. Provide examples and/or further documentation.

State what outcome you are seeking:

An appeal is not a retrying of a case but rather a review of the process of the decisions made.

Please note that the appeal will be treated confidentially; however, it may be necessary to contact other individuals in order to follow up with this appeal. If you wish, you may have one person attend the appeal hearing with you, but only as an observer.

SIGNATURE OF STUDENT

TODAY'S DATE

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

Personal information on this form is collected in accordance with sections 21, 39 and 49 of the Freedom of Information and Protection of Privacy Act and under the legal authority of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, and the Ontario Colleges of Applied Arts and Technology Act, 2002, Regulation 34/03, and may be used and/or disclosed for administrative, statistical and/or research purposes of the College and/or the ministries or agencies of the Government of Ontario and the Government of Canada. If you have any questions concerning the collection and use of personal information, please contact the Privacy Office at (416) 491-5050 extension 77846 or email privacyoffice@senecacollege.ca. The mailing address for the Privacy Office is 8 The Seneca Way, 7th Floor, Markham, Ontario, L3R 5Y1.